

Mobile Unit Requirements

Potentially hazardous food

Interior

1. Walls and Floors must be light-colored, smooth, nonabsorbent and easily cleanable.
2. There may be no exposed utility lines, piping conduits or wiring.
3. Lights must be shielded.
4. Counters and shelves shall be easily cleanable, smooth and free of breaks, open seams, cracks, chips, pits and similar imperfections.

Sinks

1. Hand sink with mixing valve faucet must be accessible to food handling operations at all times.
2. Splash guards are required between sinks and food prep or storage areas.
3. 3 compartment commercial sink with drain boards at each end is required.
4. 3 compartment sinks shall meet minimum requirements.

Potable (Fresh) Water Supply

1. Potable water supply tank (minimum requirement size 30 gal.) must have pressurized system.
2. Fresh water tank must be made of food grade material.
3. Tank must be installed at an angle to allow complete drainage.
4. Outlet valve must be at lowest section of tank.
5. Tank and water fill pipe must be a closed system and free from contamination.
6. Inlet/valve must be installed for filling tank and must be capped when not in use.
7. Must have a food grade hose, adequately sized to fill potable water tank.
8. Hose should be white or clear.
9. When not in use, hose must be completely drained and capped at both ends.
10. Hose must be stored in a sanitary manner within commissary or mobile unit.

Water Heater

1. Water heater must be large enough to supply 90-120° F water to hand sink and 3 compartments sink during all periods of operation.

Wastewater tank

1. Wastewater tank must be 15% larger than potable water tank.
2. Must have an atmospheric vent provided at top of the wastewater tank.

3. Wastewater outlet/valve installed on exterior of mobile unit. Outlet must be equipped with shut-off valve and be a different size or type than used on potable water tank.
4. Tank must be installed to facilitate proper drainage of wastewater.
5. Hose shall be provided for emptying wastewater tank. Must be distinctly different color/size than potable water hose.
6. Hose must be stored where it will not contaminate food or food contact surfaces.
7. Hose may not be stored with potable water supply hose.

Outer openings

1. All openings to the outside, including serving windows and entrance doors, must be screened, self closing or equipped with approved and effective air curtains.
2. Screening shall not be less than 16 mesh per inch.

Operation Limits

1. The operation is limited to the interior of the unit.
2. May not add counter extensions or tables or other devices to increase selling capacity.

Wastewater Disposal

1. Waste water tank must be emptied into an approved sanitary sewer at the end of each day of operation.
2. Disposal location must be approved at time of plan review.

Solid Waste

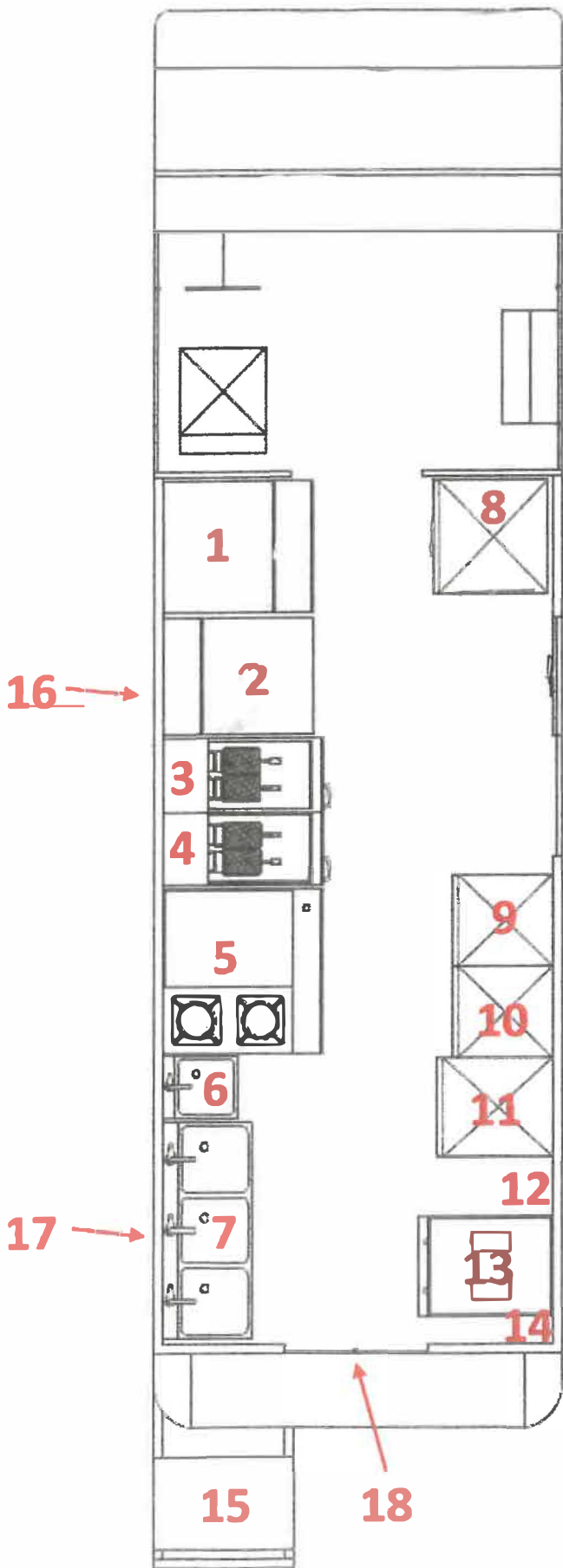
1. Solid waste/trash shall be properly stored and disposed of.

Commissary

1. A designated commissary must be identified at the time of plan review.
2. If food preparation takes place in the commissary, it must have a separate food permit.
3. If a permitted commissary is used, a **notarized** "Mobile Unit/Commissary Agreement" must be submitted.

A grease trap is not required.

One (1) sets of plans, that are accurate and to scale, must be submitted for approval with a copy of the proposed menu for the mobile food unit. The plans need to show all required items and include the finishes of the walls, floor, ceiling and counters. A commissary and service area must be identified for approval of the plans. If the commissary is to be used to prep any food, it must be separately permitted and the agreement mentioned above must be submitted for plan approval.



Legend

1. Prep Station Cooler
2. SS Prep Table
3. 2 Basket Fryer 20lb
4. 2 Basket Fryer 20lb
5. Flat Top Stove w/ 2 Propane Burners
6. Hand Sink
7. 3 Compartment Dish Sink
8. Glass Door Merchandiser
9. Glass Door Merchandiser
10. Glass Door Merchandiser
11. Upright Freezer
12. Electrical Panel
13. Soft Serve Ice Cream Machine
14. 4 Gallon Water Heater
15. 9000w Gas Powered Generator
16. 24-gallon Propane Tank
17. 35-gallon wastewater Tank
18. Exit Door
19. Fresh Water Connection w/ 30-gallon Tank
20. Serving Window
21. Entrance Door

Finish Schedule

- Floor – Aluminum
- Walls – Stainless
- Ceiling – Galvanized



LEE HARRIS
MAYOR

SHELBY COUNTY HEALTH DEPARTMENT

MICHELLE A. TAYLOR, MD, DRPH, MPA
HEALTH DIRECTOR

BRUCE RANDOLPH, MD, MPH
HEALTH OFFICER



Public Health
Prevent. Promote. Protect.

Commissary Agreement Form

I, _____ owner of _____,
Name Commissary Business Name

located at _____,
Address

agree to allow _____ to use my facility as
Mobile Unit Operator

his/her commissary and I understand that the cart will be brought back to my facility daily
for servicing.

Signature of Commissary Owner

Date

Mission

To promote, protect and improve the health and environment of all Shelby County residents.

1826 Sycamore View Rd ♦ Memphis, TN 38134 ♦ 901 222-9200 ♦ 901-222-9158



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Wastewater Disposal Agreement Form

I, _____ owner of _____,
Name Mobile Food Unit Name

located at _____, state that the
Address

following named location _____ will be named to
Name of wastewater disposal location

dispose of the wastewater generated by the above named mobile food unit.

Signature of disposal location owner

Date

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Based on this, it is highly encouraged to use an alternate location to dispose of wastewater from your food truck.

You have chosen the Stiles Wastewater Treatment Plant for food truck wastewater disposal; however, you may also use alternate locations that are designed to receive wastewater. Examples of alternate locations are places where RVs or food trucks are allowed to hook up and empty their sanitary sewer waste; e.g. public campgrounds, some rest areas, RV dump stations (See below) or Memphis Food Truck Park located at 3803 Winchester Rd well. These locations may also charge a fee for disposal. At no time can wastewater be disposed of in a manhole that is not the designated manhole located at 373 Stile Drive.

RV Dumps stations (alternative locations in Memphis) *This list may not be all that are in Memphis but a few that I have heard of.*

Meeman-Shelby Forest State Park (last known cost is free)
1100 Organized Camp Road
Millington, TN 38053
(901) 876-5215

All waste (Onsite Environmental)
2605 Chelsea
Memphis Tn 38108
(901) 324-2360 new

Graceland RV Park and Campground (may cost a small fee)
3691 Elvis Presley Boulevard
Memphis, TN 38116
(901) 396-7125

Love's Travel Stop #344 (may cost \$10)
3371 Lamar Avenue
Memphis, TN 38118
(901) 433-7205

T.O. Fuller State Park (may cost \$5)
1500 West Mitchell Road
Memphis, TN 38109
(901) 543-7581

Elvis Presley Boulevard RV Park Pricing (may cost a small fee)
3971 Elvis Presley Boulevard
Memphis, TN 38116
(901) 332-3633

In addition, trash, food waste, wastewater, etc... cannot be disposed of in the storm water drainage system. This system includes the storm drains/inlets that are located on the sides of the streets. The rain that has landed on the streets sidewalks, etc..flows to the storm drain inlets and enter into the storm water drainage system. This system carries storm water directly to our surrounding rivers and streams and it is not treated. Anything other than rain water (and allowable discharges allowed by the ordinance) can be detrimental to the environment and extremely harmful to citizens. A violation of the storm water ordinance (see attached) may result in civil penalty ranging from \$50 - \$5000 per day per violation.

Both Storm Water and Sanitary Sewer civil penalties can be issued at the same time. These penalties do not limit the possibility of being issued fines and other enforcement actions that may be taken by Memphis Police Department, Shelby County Sherriff Department, or any other law enforcement or governmental agencies.

The City of Memphis takes improper disposal of wastewater very seriously. Please do your part in keeping our City beautiful and environment safe.

Hopefully this is information was helpful and please feel free to contact me if you have any questions.

**Items needed to complete the Mobile Unit Preliminary Inspection for the:
Environmental Health Food and Safety (Shelby County Health Dept.)
1826 Sycamore View Rd., Memphis, TN 38134
Regular Office Hours 08:00 to 4:30 M-F**

- 1) Thermometer need to check cold and hot food temperature.
- 2) Thermometer need inside cooler and freezer unit
- 3) Turn all cooler and freezer on at the proper temperature, **(41F or below)**
- 4) White hoses or clear hoses for freshwater inlet and a **(cap for the inlet)**
- 5) Dark hoses or green hose for wastewater outlet and a **(cap for the outlet)**
- 6) Provide hot and cold water on hand sink and 3comp sink. **(90F to 120F temperature.)**
- 7) **Handwash sign for hand sink, along with soap and paper towels/holders**
- 8) Provide PH test strip for sanitizer
- 9) Provide water inside freshwater tank
- 10) Provide gas for generator and electrical plug for generator.
- 11) Meet tank requirement minimal **(30gal freshwater tank) and (15%)**
more for wastewater tank = **(35gal wastewater tank.)**
- 12) All lights and electrical equipment must work.
- 13) **Local permit \$150.00 and State permit \$210.00 total = (\$360.00 annual permits fee)**
- 14) Office hours make payment **(9:00am) same day of mobile truck approval.**
- 15) Annual payment, **Office hours M-F (900am to 4:30pm)**
- 16) Contact **Sherman Lockett**, for any **additional questions 901-297-3731**
- 17) **Any cooking in general requires 2 inspections per year**
- 18) **All Pre-Packages Goods (Ice Cream, Chips Sodas & ETC.) requires 1 inspection per year**